



## **FAO Schwarz Family Foundation Fellow Position at The Food Trust**

The Food Trust is pleased to announce an opening for a full-time position through the FAO Schwarz Family Foundation Fellowship program. This two-year Fellowship program for recent college graduates starting in August 2013 is designed to train future leaders in the education and youth development field and to strengthen high-quality youth-serving organizations. (Please see attached page with more information on the Fellowship Program.)

The Food Trust, founded in 1992, is a nonprofit organization based in Philadelphia working to ensure that everyone has access to affordable, nutritious food. The Food Trust works to educate the public about good nutrition and to increase the availability of fresh food, with a focus on children and families in underserved neighborhoods in Philadelphia and beyond. More information about The Food Trust is available at [www.TheFoodTrust.org](http://www.TheFoodTrust.org)

The Fellow will be part of the Healthy Corner Store Initiative (HCSI) team, which works with urban children and corner store owners to increase the capacity of small urban stores to stock and promote healthy products, including fresh produce. The program engages children in nutrition education and leadership activities in schools, afterschool programs and corner stores to advocate for healthier corner stores in their neighborhoods.

The selected Fellow will spend half time working with youth to provide nutrition education and youth leadership activities in low-income communities as part of the Snackin' Fresh Youth Leadership Initiative. These activities include helping to plan and convene an annual "Youth for Healthy Change Leadership Summit" and support the Snackin' Fresh youth in planning and cultivating community gardens. The Fellow will spend the other 50% of her/his time working on policy and sustainability efforts for the Healthy Corner Store Initiative, including helping to develop the National Healthy Corner Stores Network website. The Fellow also will assist with development of the new Healthy Corner Store Certification Policy in Philadelphia, where the project team is piloting a new effort to incentivize corner store owners to stock and promote healthy products.

### ***Youth Service Responsibilities:***

- Assist with HCSI programming activities in urban neighborhoods, helping provide in-school and afterschool nutrition education and youth leadership activities, communication with corner store owners and parents, and building community partnerships.
- Assist with cross programming with other Food Trust programs, including organizing trainings, communicating with educators, and carrying out related administrative duties.
- Assist staff in working with youth to empower them to change the foods in corner stores, through an interactive website, youth leadership summit, and youth led community development projects such as urban gardening and youth entrepreneurship training.

### ***Policy Project Responsibilities:***

- Assist the project team with managing and updating the network website, coordinating with partners, helping to develop resources and reports for the website, and fielding questions and requests from interested organizations.
- Assist with development and evaluation of a new Healthy Corner Store Certification Policy and help to disseminate best practices and lessons learned to other stakeholders who are working to create healthier corner stores nationwide

### ***Qualifications***

- Ability to work with others in a collegial environment to implement the agency's vision.
- Position involves frequent travel throughout Philadelphia and requires a valid driver's license and access to a reliable vehicle. Position also involves occasional travel to other states.
- Team building skills and the ability to encourage innovative thinking about problems, opportunities, and situations.
- Strong written and verbal communication skills.
- Adept at forging strong relationships with key people inside and outside the agency.
- Spanish language skills desirable
- Experience with middle school age youth, nutrition education, and youth leadership strongly desirable

The ideal candidate will have unquestioned integrity, a passion for excellence, a high energy level, ability to work in a fast-paced environment, excellent listening skills, an entrepreneurial spirit, a sense of humor, an open mind, a candid manner, and a commitment to The Food Trust's mission.

***Salary:*** The two-year FAO Schwarz Family Foundation Fellowship will provide health benefits and a \$28,000 salary for the first year, \$29,000 salary for the second year, and a \$1,000 bonus at the end of the two-year Fellowship program.

***Job Open Date:*** April 2013

***Job Start Date:*** August 2013

***To apply:*** E-mail your résumé and cover letter to [jobs@thefoodtrust.org](mailto:jobs@thefoodtrust.org). Please reference "FAO Schwarz" in the subject line. Please do not call.

*The Food Trust adheres to the policy of providing equal employment opportunities to all job applicants and employees regardless of race, color, religion, sex, age, national origin, veteran status, disability or sexual orientation.*

## **FAO SCHWARZ FAMILY FOUNDATION TWO-YEAR FELLOWSHIP PROGRAM FOR RECENT COLLEGE GRADUATES**

### ***Unique Opportunity to Provide both Direct Service to Children/Youth and Work on Special Projects:***

The FAO Schwarz Family Foundation Fellowship program is a two-year Fellowship program for recent college graduates designed to train future leaders in the education and youth development field and to strengthen high-quality youth-serving organizations. The Fellows will work within established youth development and educational organizations providing both direct service to children/youth as well as initiating new projects, research, or programs that may involve public policy, organizational replication or sustainability efforts, or other new initiatives to strengthen the host organization. At the same time, it is the Foundation's hope that the Fellows receive experiences, training, and mentorship that launch them on successful careers as leaders in the youth development and educational field.

### ***Characteristics of the Ideal FAO Schwarz Family Foundation Fellow:***

While each Fellowship position has been tailored to meet the specific needs of each host organization, we believe the ideal candidates for all positions will be:

- Future leaders in the education and youth development field
- Dynamic, driven, recent college graduates looking for a challenging, multi-faceted position at a leading non-profit organization in Boston, New York City or Philadelphia
- Able to contribute to and benefit from ongoing training and leadership development opportunities facilitated by the Fellowship program
- Interested in simultaneously balancing "on the ground" direct service work with "behind the scenes" capacity-building projects, both of which will have a profound impact on the host organization's work

### ***Training and Informal Mentorship Provided by FAO Schwarz Family Foundation:***

The FAO Schwarz Family Foundation Fellows will benefit from having a mentor from the Foundation and from participating in two training and reflection retreats a year. These training opportunities, which consist of three-day fall and spring sessions, will be a signature effort of the Fellowship and will be designed to ensure that FAO Schwarz Family Foundation Fellows across several leading organizations can share their experiences and expertise and benefit from discussions with leading youth development professionals and experts in organizational development, policy, and education. The training sessions will rotate among the three cities in which the FAO Schwarz Family Foundation Fellows work: Boston, New York City, Philadelphia.

### ***Cohort of Nine FAO Schwarz Family Foundation Fellows in Boston, NYC and Philadelphia:***

The five 2013-2015 FAO Schwarz Family Foundation Fellows will be hired by the following host organizations: The Food Trust (Philadelphia), Jumpstart (Boston and New York City), Please Touch Museum (Philadelphia) and Row New York (New York City). The 2013-2015 Fellows will join the current six 2011-2013 Fellows (from Breakthrough New York, Breakthrough of Greater Philadelphia, The Food Project in Boston, LIFT Community in Boston, Strong Women, Strong Girls in Boston and Zumix in Boston) to form an eleven -person FAO Schwarz Family Foundation Fellows cohort, which will participate in formal training retreats and informal communications throughout the year.

### ***Salary, Start Date, and How to Apply:***

The FAO Schwarz Family Foundation Fellows will receive a salary and bonus of \$58,000 over the two-year Fellowship plus full health benefits, consisting of the following: \$28,000 salary for the first year; \$29,000 salary for the second year and a \$1,000 bonus at the end of the two-year Fellowship program. ***Interested graduating college seniors or recent college graduates who have been out of college for 1-2 years should email a resume and cover note to the host organization(s), whose contact information is listed below.*** Candidates may apply directly to more than one host organization. While each host organization may have a different target start date, all FAO Schwarz Family Foundation Fellows are expected to begin their service on or before September 3, 2013.

### ***Overview of FAO Schwarz Family Foundation:***

The FAO Schwarz Family Foundation is a modest-sized foundation established by descendants of the FAO Schwarz toy store's founders and former owners.