

# The Food Trust

Ensuring That Everyone Has Access To Affordable, Nutritious Food



## FAO Schwarz Family Foundation Fellow Position at The Food Trust

The Food Trust is a nationally recognized nonprofit dedicated to ensuring that everyone has access to affordable, nutritious food and information to make healthy decisions. Headquartered in Philadelphia, The Food Trust works with neighborhoods, schools, grocers, farmers and policymakers in the city and across the country to develop a comprehensive approach to improved food access that combines nutrition education and greater availability of affordable, healthy food. More information about The Food Trust is available at [www.thefoodtrust.org](http://www.thefoodtrust.org).

### POSITION SUMMARY

The Food Trust is pleased to announce an opening for a full-time Fellow position based in our Philadelphia office, through support from the FAO Schwarz Family Foundation Fellowship program.

This opportunity at The Food Trust is supported by a two-year FAO Schwarz Family Foundation Fellowship, and is intended for recent college graduates. The Fellowship, to begin around July 2018, aims to train future leaders in youth development and education, as well as strengthen high-quality youth-serving organizations. At The Food Trust, the Fellow will be part of the HYPE (Healthy You, Positive Energy) team — working with urban middle and high school students in Philadelphia to empower them to make positive, healthy changes to their school. HYPE's youth leadership model excites and supports youth to be change agents in their communities, by giving youth the power to choose and implement physical activity and healthy food environment priorities for their schools.

The selected Fellow will spend half of their time working with youth to provide leadership training, recruiting and supporting school staff who are advising student councils, and guiding wellness councils in strategies to improve the health of their schools and neighborhoods. The Fellow will spend the other half of their time working on developing strategies and creating resources and trainings to support and replicate the HYPE model. Partners include internal Food Trust departments as well as external community partners working with young people at schools.

The Fellow will also participate in professional development training opportunities organized by the FAO Schwarz Foundation, and benefit from having a mentor from the Foundation and participating in two training and reflection retreats each year. These training opportunities, which consist of three-day fall and spring sessions, will be a signature effort of the Fellowship. They are designed to ensure that FAO Schwarz Family Foundation Fellows across several leading organizations share their experiences and expertise and benefit from discussions with leading youth development professionals and experts in organizational development, policy, and education. The training sessions will rotate across the three cities the FAO Schwarz Family Foundation Fellows work: Boston, New York City, and Philadelphia. This Fellow position is based in Philadelphia.

### ESSENTIAL FUNCTIONS

- Maintain regular contact with and support adult advisors in HYPE schools
- Attend HYPE council meetings and work with advisors and youth to empower them to be healthy change agents in their schools, corner stores and afterschool programs through an annual Youth Summit, interactive social media, and youth led community development projects

- Assist with monitoring and tracking project progress, milestones and program evaluation for youth leadership
- Assist in developing promotional and marketing materials to increase awareness of healthy food and physical activity options available; ensure timely delivery of materials to schools
- Develop strategies to support external partners to implement HYPE programming, such as Philadelphia SNAP-Ed nutrition education subcontractors, Norristown and William Penn School Districts and Playworks
- Assist with cross programming efforts with other programs at The Food Trust, including Nutrition Education, Healthy Corner Store Initiative, Farm to School, and Farmers Market departments
- Create resources and lead trainings for partners on HYPE implementation
- Provide technical assistance and troubleshoot issues to provide ongoing support, adapting the program, as needed

## QUALIFICATIONS

- Recent college graduate with bachelor's degree – Class of 2017 or Class of 2018
- Ability to work with others in a collegial environment to implement the agency's vision
- Position involves frequent travel throughout Philadelphia, a valid driver's license and access to a reliable vehicle is strongly recommended
- Team building skills and the ability to encourage innovative thinking about problems, opportunities, and situations
- Strong written and verbal communication skills
- Adept at forging strong relationships with key people inside and outside the agency
- Spanish language skills desirable
- Experience with middle school age youth, nutrition education, and youth leadership strongly desirable
- Ability to commit to full two-year fellowship

The ideal candidate will have unquestioned integrity, a passion for excellence, a high energy level, ability to work in a fast-paced environment, excellent listening skills, an entrepreneurial spirit, a sense of humor, an open mind, a candid manner, and a commitment to The Food Trust's mission.

**EMPLOYMENT CATEGORY:** Non-exempt, eligible for overtime

**SALARY / PAY RATE:** The two-year FAO Schwarz Family Foundation Fellowship offers full health benefits and \$29,000 for the first year (based on 40 hours per week); \$30,000 for the second year (based on 40 hours per week), and a \$1,000 bonus at the end of the completed two-year Fellowship program.

**JOB OPEN DATE:** July 2018 (start date negotiable)

**TO APPLY:** Email your résumé and cover letter to [jobs@thefoodtrust.org](mailto:jobs@thefoodtrust.org), and state how you found out about the position in your cover letter. Please reference "FAO Schwarz Fellowship" in the subject line. Please do not call.

*The Food Trust adheres to the policy of providing equal employment opportunities to all job applicants and employees regardless of race, color, religion, sex, age, national origin, veteran status, disability or sexual orientation.*