Part-Time Nutrition Education Interpreter (Philadelphia, PA)

The Food Trust is a nationally recognized nonprofit dedicated to ensuring that everyone has access to affordable, nutritious food and information to make healthy decisions. Headquartered in Philadelphia, The Food Trust works with neighborhoods, schools, grocers, farmers, and policymakers across the country to develop a comprehensive approach to improved food access that combines nutrition education and greater availability of affordable, healthy food. More information about The Food Trust is available at www.TheFoodTrust.org.

POSITION SUMMARY

The Nutrition Education Interpreter will work along with the Philadelphia team to implement the PA SNAP-Ed nutrition education programming in community sites, reaching families/adult/senior audiences. This position will effectively communicate nutrition objectives by way of translation.

This position has internal contacts with the entire staff and external contact with members of the community. This position has access to sensitive Food Trust information and is expected to handle such information with integrity and professionalism. This position has regular contact with members of the community and is expected to represent The Food Trust in a professional manner.

The Nutrition Education Interpreter will report to the Adult Programming Manager and participate in department activities as necessary.

ESSENTIAL FUNCTIONS

• Participate in activities related to the Adult Nutrition Education and Parent/Caregiver program.
• Attend assigned locations as needed and is punctual.
• Ability to comprehend instructions and ability to effectively present information in one-on-one and small group situations to program participants and other employees with The Food Trust.
• Foster relationships with community groups, supermarkets, corner stores and Nutrition Educators.
• Assist the Reading team through translation to promote healthy food choices utilizing facilitated group dialogue and other evidence-based approaches.

KNOWLEDGE, SKILLS AND ABILITIES

• Understanding of The Food Trust’s mission, goals, and objectives and ability to work independently with a high level of energy and contribute as part of a larger team.
• Knowledge and ability to implement adult educational learning techniques, strategies, and practices.
• Ability to organize tasks and follow-up in an efficient manner with strong attention to detail.
• Knowledge of the concepts and practices associated with cultural competencies, ability to communicate and foster relationships with a diverse group of individuals.
• Ability to travel in and around the Reading and Norristown region to translate educational programs in diverse areas.
• Ability to operate a computer and use a variety of common software programs including Microsoft Office.
• Effective written and verbal communication skills in both English and Spanish.
• Possesses strong interpersonal skills as demonstrated by compassionate, courteous, cordial, cooperative, and professional interaction with diverse groups of co-workers, external community staff and adults.
• Adheres to all The Food Trust and departmental policies and procedures.
• Attends The Food Trust in-services as required.

WORK ENVIRONMENT
The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. The noise level in the work environment is usually moderate.
2. Work is primarily conducted within community sites that will require travel on a regular basis.
3. May require working non-traditional hours based on operational needs.

EXPERIENCE, EDUCATION AND LICENSURE
Minimum Experience: 6 months of related work experience teaching/working with adults is preferred.
Minimum Education: High school diploma or equivalent
Language: Bilingual; speak and write English and Spanish

SALARY/PAY RATE: The Food Trust offers competitive pay and a supportive, mission-driven work environment where you can grow and learn both professionally and personally and be part of a great team.
EMPLOYMENT CATEGORY: Part-time, averaging 8 hours/week; non-exempt
JOB OPEN DATE: Immediately

To apply: Email your résumé and cover letter to jobs@thefoodtrust.org. Please reference “Philadelphia Interpreter” in the subject line.

The Food Trust adheres to the policy of providing equal employment opportunities to all job applicants and employees regardless of race, color, religion, sex, age, national origin, veteran status, disability or sexual orientation.