The Food Trust is a nationally recognized nonprofit dedicated to ensuring that everyone has access to affordable, nutritious food and information to make healthy decisions. Headquartered in Philadelphia, The Food Trust works with neighborhoods, schools, grocers, farmers, and policymakers across the country to develop a comprehensive approach to improved food access that combines nutrition education and greater availability of affordable, healthy food. More information about The Food Trust is available at www.TheFoodTrust.org.

POSITION SUMMARY

The Project Associate (Spanish fluency required) will implement SNAP-Ed-approved nutrition programming in retail settings, food access points and community sites with the aim of reaching SNAP-eligible adult audiences.

The Project Associate will implement approved policy, systems, and environment (PSE) approaches in assigned sites with the goal of increasing access to healthy, affordable food. The Project Associate will also serve as a liaison within assigned communities and is responsible for establishing and maintaining community partnerships, identifying new sites for nutrition education programming, and finding ways to connect our work with other departments at The Food Trust.

ESSENTIAL FUNCTIONS

• Throughout the year, provide a variety of effective nutrition education programming utilizing facilitated group dialogue and other evidence-based approaches including, but not limited to: cooking demonstrations, series classes, store tours, community health fairs, field trips and other direct instruction that promotes living a healthy and physically active lifestyle.

• Incorporate policy, systems, and environmental (PSE) approaches, in coordination with nutrition education, to improve the health of the community (i.e. food incentive programs, healthy food marketing and signage, attending food policy council meetings).

• Provide nutrition education lessons and/or training and materials at a variety of sites to reach SNAP eligible participants including but not limited to: corner stores, farmers markets, supermarkets, educational sites, schools, community centers, places of worship, food pantries, health centers, housing developments and other identified sites.

• Identify sites to host nutrition education classes.

• Conduct outreach to promote nutrition education programs and recruit for upcoming programming.

• Participate in community mapping and evaluation projects in order to better understand and serve assigned communities.

• Attend community and civic group meetings to connect nutrition programming with community needs.
Identify key community groups and community leaders in order to build productive relationships and promote collaboration.

Identify community resources that promote food access, physical activity, or healthy eating in order to share with other educators, partners, and participants.

Identify and facilitate opportunities for cross-programming with other departments at The Food Trust.

WORK ENVIRONMENT
The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. The noise level in the work environment is usually moderate.
2. Work is primarily conducted within community sites that will require travel on a regular basis.
3. Programming will occur outside and may be required to work in heat, wind, rain and other weather conditions.
4. Position may require occasional trips to attend conferences, seminars, and meetings.
5. May require working non-traditional hours based on operational needs.

EXPERIENCE, EDUCATION AND LICENSURE
Minimum Experience: 1 year of related work experience teaching/working with adults.
Minimum Education: BA/BS degree from an accredited college or university in a related field of study or relevant work experience.
Languages: Spanish fluency required

SALARY/PAY RATE: The Food Trust offers competitive pay, a comprehensive benefit program, and a supportive, mission-driven work environment where you can grow and learn both professionally and personally and be part of a great team.
EMPLOYMENT CATEGORY: Full-time, 40 hours/week; non-exempt
JOB OPEN DATE: Immediately

To apply: Email your résumé and cover letter to jobs@thefoodtrust.org. Please reference “Retail Associate” in the subject line.

The Food Trust adheres to the policy of providing equal employment opportunities to all job applicants and employees regardless of race, color, religion, sex, age, national origin, veteran status, disability or sexual orientation.