

The Food Trust

Ensuring That Everyone Has Access To Affordable, Nutritious Food



Controller

The Food Trust is a nationally recognized nonprofit dedicated to ensuring that everyone has access to affordable, nutritious food and information to make healthy decisions. Headquartered in Philadelphia, The Food Trust works with neighborhoods, schools, grocers, farmers and policymakers in the city and across the country to develop a comprehensive approach to improved food access that combines nutrition education and greater availability of affordable, healthy food. More information about The Food Trust is available at www.thefoodtrust.org.

The Food Trust seeks an experienced Controller to provide leadership and management of the agency's accounting functions. As a key member of the team reporting to the Director of Finance, this position's responsibilities will include the production of monthly financial statements, maintenance of an adequate system of accounting records, and a comprehensive set of internal controls. The Controller will also regularly assist staff in the development and administration of grant budgets to ensure each project is meeting budget expectations and ensure compliance with rules and regulations administered by the grantor.

Applicant should demonstrate the following management competencies:

- Understanding of The Food Trust's mission, goals and objectives and ability to work independently with a high level of energy and contribute as part of a larger team
- Effective leadership abilities to include critical thinking, execution of goals and objectives, and motivating others
- Ability to develop prospective budgets for new grant proposals, analyze existing finance-related policies/processes and offer recommendations for improvement, and manage relationships with outside vendors (such as IT support and risk management)
- Ability to organize tasks in an efficient manner and follow-up and follow-through with strong attention to detail in a fast-paced environment
- Strong interpersonal skills; excellent written and verbal communication skills with strong presentation abilities
- High level of initiative and effective ability to communicate to others internally and externally

The ideal candidate will possess 5-7 years of progressive experience in an accounting management role. Nonprofit experience is required; a bachelor's degree in accounting is required. Master's degree preferred; CPA preferred. Ability to use accounting software programs; MIP and ADP experience preferred; expertise in Microsoft Office, particularly Excel.

Salary: Competitive, based on education and experience

Employment Category: Full-Time

Job Open Date: Immediately

To apply: Email your resume and cover letter to jobs@thefoodtrust.org. Please reference "Controller" in the subject line. Please do not call.

The Food Trust adheres to the policy of providing equal employment opportunities to all job applicants and employees regardless of race, color, religion, sex, age, national origin, veteran status, disability or sexual orientation.