

Part-Time Market Associate, Farmers Market Program (Philadelphia, PA)

Founded in 1992, The Food Trust works with neighborhoods, institutions, retailers, farmers, and policymakers across the country to ensure **delicious, nutritious food for all**. Backed by three decades of research and evaluation, our holistic, community-centered approach to nutrition security weaves together three core programming elements – access, affordability and education – as well as a focus on advocating for public policy solutions. More information about The Food Trust is available at www.thefoodtrust.org.

POSITION SUMMARY

The Food Trust runs several farmers markets throughout the city, and we are seeking outgoing, friendly, energetic, committed individuals to oversee their operations and make sure they run smoothly, as well as operate wireless point-of-sale systems and fill out paperwork related to these sales.

ESSENTIAL FUNCTIONS

- Overseeing assigned farmers market(s) with attention to detail, including setting up tables and promotional materials and breaking them down at the end of the day.
- Providing customer services at the farmers markets, including helping customers use their SNAP-EBT cards; handing out Food Bucks coupons; encouraging participation in market activities (like cooking demonstrations and sponsors), and answering questions.
- Interacting with farmers, vendors, sponsors, and community partners at the farmers market.
- Representing The Food Trust at the farmers market by making everyone feel welcome.
- Completing weekly paperwork, including regular check-ins with staff to help us continually improve the market experience throughout the season.

KNOWLEDGE, SKILLS AND ABILITIES

- Understanding of The Food Trust's mission, goals, and objectives and ability to work independently with a high level of energy and contribute as part of a larger team.
- Possess cultural competencies for diverse groups.
- Ability to organize tasks in an efficient manner and follow-up and follow-through with strong attention to detail in a fast-paced environment.
- Knowledge of the concepts with cultural competencies and utilizes this information for the enhancement of programming, and ability to communicate and foster relationships with a diverse group of individuals.
- Ability to travel in and around assigned communities.
- Demonstrates ability to manage multiple daily, weekly, monthly, and long-term tasks by carefully setting priorities, meeting deadlines, and scheduling time efficiently.
- Strong written and verbal communication skills and effectively communicate with individuals and groups.
- Possesses strong interpersonal skills as demonstrated by compassionate, courteous, cordial, cooperative, and



The Food Trust

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ENSURING THAT EVERYONE HAS ACCESS TO AFFORDABLE, NUTRITIOUS
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professional interaction with diverse groups of co-workers, external partners and community members.

- Attends all The Food Trust in-services as required.
- Flexibility to work varying hours, including evening hours and weekends

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee will frequently stand and walk to/from or while coordinating Farmers Market activities; the employee will on a daily basis sit, use hands to finger, handle, or feel objects, tools or equipment; reach with hands and arms; balance; talk or hear. The employee will occasionally climb stairs; stoop; kneel; crouch or crawl; taste or smell.
- The employee must occasionally lift and/or move up to 25 pounds of program materials and other related documents and while assisting with market set up and breakdown.
- Operate related office equipment and use necessary tools.
- Specific vision abilities required by the job include frequent reading and close vision; distance vision; color vision; peripheral vision; depth perception; and the ability to adjust focus.

EXPERIENCE, EDUCATION AND LICENSURE

Minimum Experience: 0-1 year of related experience in a community outreach or organizing setting or some sort of customer service role preferred. Candidates living in close proximity of the farmers market are strongly encouraged to apply. Please visit thefoodtrustmarkets.org for market location details.

Minimum Education: High School Diploma or GED.

PAY RATE: \$18/hour

EMPLOYMENT CATEGORY: Part-time, Seasonal

JOB OPEN: Immediately

To apply: Email your résumé and cover letter to jobs@thefoodtrust.org. Please reference "PT Market Associate" in the subject line.

The Food Trust adheres to the policy of providing equal employment opportunities to all job applicants and employees regardless of race, color, religion, sex, age, national origin, veteran status, disability or sexual orientation.

